

Vision Statement

At Delacombe Primary School we are a community of learners working in a warm, positive, friendly and engaging environment where all members proudly display the values of:

Respect

Responsibility

Enjoyment

Consideration

Integrity

Personal Best

in order to produce happy, competent, resilient community minded individuals who are able to live productive lives.

Delacombe Primary School



Newsletter No. 6
Wednesday 6th May, 2020

110-120 Greenhalghs Road, Delacombe Vic 3356
PO Box 205R, Redan Vic, 3350

From The Principal's Desk

Dear Parents and Carers,

We are into Week 4 of the Remote Learning program and for many of our students they are into a bit of a groove.

While this has in many ways been a challenge for us all I do feel there are some positives that have come from this experience.

- Our parents have become much more aware of what their children are learning about from a day to day basis. This is something that I believe we can build on as a school.
- Our teacher communication processes have had to improve through Compass and is one that we can continue to utilise in an effective way.
- Our teachers are finding out more about their students in many different ways through the conferences which have been about learning but also wellbeing.
- Our teachers have been able to provide extra support through videos, that have been a lot of work but useful for future topics and independent learning.
- Our use of technology as a learning tool has grown in many ways and has highlighted where we have sometimes underestimated our students ability.

Again a big thank you to our Delacombe community. It has been a learning experience for all and with any luck it will be back to school soon.

Happy Mother's Day

Normally this Friday the students would be purchasing a Mother's Day present from the school. Unfortunately some of our key events like Mother's day and Grandparents' day will be unable to go ahead in 2020. On behalf of the school I wish all the mothers a Happy Mother's day, you have certainly earned a pleasant day on Sunday.

CAMP Feedback

Last week I received 85 responses to the Camp survey from parents. In regards to the responses I can say that overall the feedback was very positive. We have asked for feedback from staff and will also get feedback from the students. Thank you to those parents who provided the feedback. I have provided the results on the following page.

Congratulations to Ms Sandlant & Nick Shell who got engaged on the weekend.

Delacombe PS Remote Learning Technical Support

The following support is available to assist with to Remote Learning technical issues:

Office support for passwords and log ins.

Understanding the work for your child.

Classroom Teacher: Contact through your Compass App.

Technical issues with your computer, issues with connectivity or viewing of documents please email:

Technical Support: techsupport@delacombeps.vic.edu.au

Self Help Videos Support: Please click on School Documentation in the Community tab on Compass.

Have a great Week
Scott and Marnie

May Birthdays

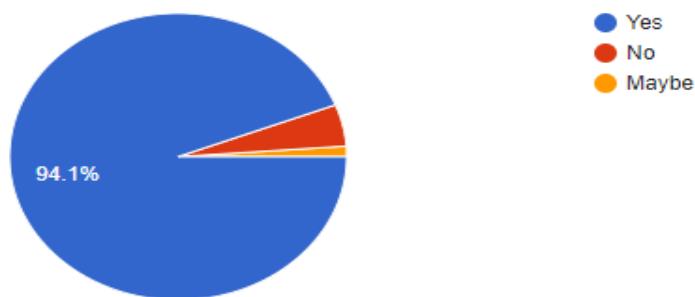
Hannah M, Hunter C,
Ruby L, Carly S,
Angus S-C, Baylyn N,
Jordon M, Logan K,
Blake M, Ella A,
Thomas T, Matilda T,
lesha L, Jaxton W,
Sebastian D,
Adrianna H, Chace S,
Jaxon B, William T,
Lexie C-H, Emily J,
Blayne L, William S,
Oliver L, Gaige P,
Declan S, Declan K,
Nicholas D, Jasper W,
Cody B, Allirah H,
Jesse C, Olivia N,
Bodhi B, Izac H, Anita B,
Sam H, Sienna A,
Maison C, Catherine C,
Rhys C

**Congratulations to
Ms Sandlant
on her engagement
to Nick**

Camp feedback

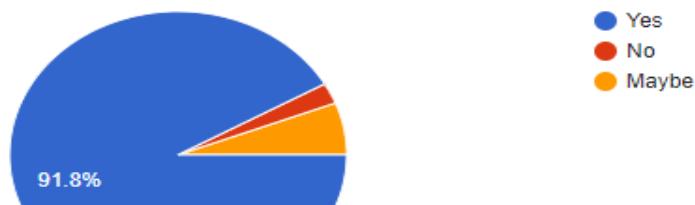
Do you support the idea of camps every year for students from 2-6?

85 responses



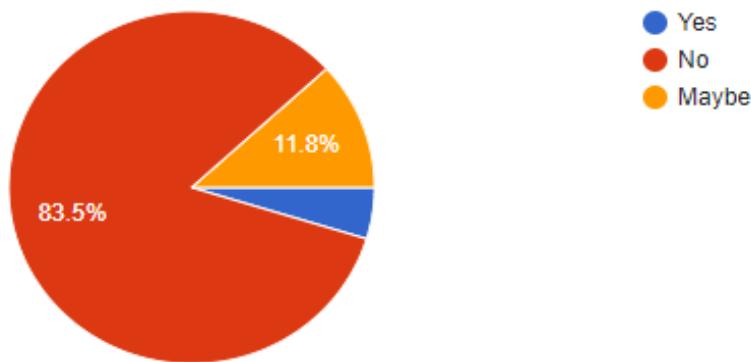
Would you send your child/ren each year to the camp?

85 responses



Do you believe the cost of having a camp each year will be a problem (bearing in mind payment plans are available)?

85 responses



Do you agree that providing a range of camp experiences is important for our students?

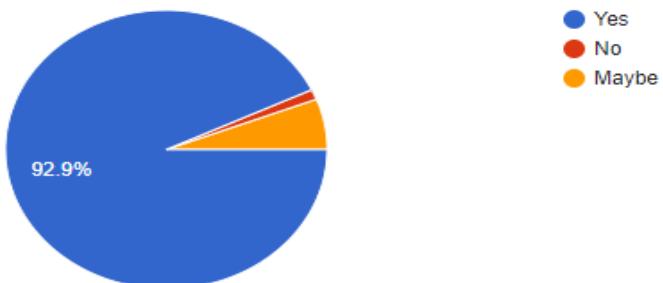
84 responses



Camp feedback

Do you believe that providing small camp experiences early and building up to longer camps will assist children ?

85 responses



The Camping Program will occur in every year from 2021 and could be as follows:

Grade 2 Sleep over at Delacombe PS - \$10.00

Grade 3 YMCA Camp Wyuna Queenscliff (1 night) - \$185.00 approx.

Grade 4 Cave Hill Creek 3 day, (2 nights) - \$235.00 approx.

Grade 5 Grampians (2 nights, 3 day camp - \$195.00 & Sovereign Hill (\$33.00) approx.

Grade 6 Melbourne (2 nights, 3 day camp - \$332.00) approx.

Somers (5/6) and Woorabinda Camps (4/5) - which is offered to some students



Protect yourself and your family

Wash your hands regularly



1

WET your hands.



2

Put **SOAP** on
your hands.



3

RUB all parts of your
hands until you have
a thick lather.



4

RINSE your
hands under
running water.



5

DRY your hands
thoroughly with a
disposable paper towel.

Stay germ free and healthy

A Victorian
Government
initiative



Professional Learning Community Foundation (Preps)

My goodness! We have been blown away with the amazing effort our students and their families are putting into their work from home. We are all so impressed by the work being completed and have loved having photos submitted through compass for teacher feedback. This week we are excited to have the return of our student of the week awards. This is not only our first lot of awards since remote learning but our preps very first awards since being at Delacombe Primary School. Congratulations to those students for working very hard to continue their learning at home.

In our learning this week we have been paying tribute to our Mums by reading and writing all about the things that make them special. Whilst in Numeracy, we have continued to create and make patterns. We have seen some brilliant patterns using toys, cutlery and items from the garden.

Just a reminder to make sure you are attending as many video chats with your child's teacher as possible. Each one has a different purpose and provides your child and their teacher with valuable time to check in on their progress and practise new and old skills. If you plan to miss one please notify your child's teacher so that they can use that time to see another child and arrange to reschedule your missed appointment. Keep up the fantastic work and we are looking forward to seeing you all back at school as soon as we can.

Professional Learning Community 1 (Grade 1)

Grade ones- what can I say? We are all so impressed with the way you are handling online learning. Despite a few hiccups here and there and some technical difficulties it would seem you are all embracing this new change and making the best of it.

Please remember your call times as it makes it difficult for us to support you without these. We now only require you to **submit work to Compass** (Writing and Numeracy) on Wednesday and Friday of each week and will remind you in the learning tasks to do so. This will allow us to provide better and more timely feedback about the learning tasks.

The way we teach **Writing** at Delacombe PS sees us writing a continual piece over the week. We plan on Monday, and then write a paragraph (1 or more sentences) a day for the rest of the week. We leave a line in between each day and re-read as we go to ensure that each day the writing continues to match and make sense. If your child has one work book to do everything can we suggest you leave a couple of pages for writing each week so that the piece isn't broken up with other work.

Thank you so much for everything you are doing at home- our efforts would be useless without your support and hard work at home.

Professional Learning Community 2 (Grade 2)

Hello everyone, we have had a few weeks now where our teaching/learning looks different from term 1. By now, we are all quite expert when using video conferences – having a chat, discussing different strategies and even knowing a little bit more about families. It is lovely seeing smiling faces looking back at us from the kitchen, special study nooks or lounge rooms.

Grade 2 teachers are as proud as punch when we see our students trying their best by giving their tasks a red-hot-go. You may have noticed that sometimes we put in an extra activity for those students who would like a challenge. We've been amazed with some of the work from these recent weeks. In some cases, the whole family have been involved with brothers and sisters helping out too!

This week in Reading we have been practising various skills to help us understand the texts we read. It is so important to read regularly using books from home or Epic. In Writing students will work each day to complete a whole writing piece on Friday about a Time Machine. Teachers can't wait to read about these adventures! In Numeracy students have counted, ordered and solved problems with money. Some students have been using real or play money to assist them.

Don't forget to have some time playing games and going outside to enjoy the fresh air.

Professional Learning Community 3 –4 (Grades 3 & 4)

As we find ourselves in the middle of Week 4, teachers, students and families are starting to iron out some of the kinks with learning from home. In PLC 3/4, we have been focusing on celebrations recently and will continue to do so for more of the term. Last week in writing our students described a celebration using their senses as well as tier 2 vocabulary and figurative writing strategies. Students described a range of events- everything from birthdays, weddings and anniversaries to Christmas, Australia Day and New Year's Eve. This week students are writing about a celebration to write a narrative. We are excited to see these final pieces uploaded to Compass. Reading has seen us take a familiar pattern over the last few weeks where we begin the week with comprehension and accuracy before spending Wednesday on fluent reading. Thursday becomes a challenge for some as we look to expand our vocabulary by identifying new or interesting words, predicting their meaning, and then researching their meaning and recording a student friendly definition. In Numeracy, the focus is turning to shapes, both 2D and 3D. We are asking students to identify the properties of shapes, lines, sides, edges, vertices, faces and angles- along with if the shapes are regular or irregular. The second half of the week sees us turn our attention to lines of symmetry and being able to identify these on a range of 2D shapes as well as getting creative and making some of our own.

Please ensure you watch the video of each subject, each day before beginning your work for the day.
This will mean you are on task and know exactly what to do.

Uploading work onto Compass- well done to those who have already had success with uploading. Remember- not all work must be submitted, just the pieces requested by your teacher. If you are still unsure please watch this video for instructions https://www.youtube.com/watch?v=ND5AVwGO_w&list=PLDoSKq-te6XcIFn6rcoZJUmOPRSgjMsq5&index=6&t=0s

The 3/4 team wants to thank you all for your support.

Professional Learning Community 5-6 (Grades 5 & 6)

Welcome everyone to Week 4 of Remote Learning. We are so proud of how well everyone has accessed their work and continued to apply their personal best to all tasks. Another big well done also for everyone submitting 'Star' tasks for forward feedback.

This week in Reading we are looking at answering literal, inferential and applied questions to a given text. We will be focusing on how students answer these questions and use evidence from the text to support their ideas. In Writing students will be completing their narrative of a 'Galaxy far, far away' focusing on fleshing out their solution using figurative language strategies and show don't tell. They will then have the fun task of cooking/making a meal and writing up a procedure text. Hopefully during Isolation some of you have found the inner chef!!!

In Numeracy we will continue showcasing our Area and Perimeter knowledge by creating our own Zoo. This task will be all week long and students will be given guidelines to abide by. We cannot wait to see all the fantastic and creative ideas you come up with.

Don't forget to keep practicing those trick shots for Mr Rodgers and Mr Cross.

Have a wonderful week and we will see you all online!

Reminder to all our grade 6 families. Hopefully you have received the Year 6 to Year 7 Transition Packs/Enrolments in the mail. These are due back no later than Friday 29th May. If you have any concerns or questions please feel free to contact Nicole.

Remote Student of the Week

Prep A	Chloe E: For working so hard to write independently and improve her sounding-out skills.	Lori McK: For working so hard on the letters we have learnt and always giving 100% to her conference time.
Prep B	Helena J: Always trying their absolute best and making a smooth transition to learning from home. Well done!	Chase McK: Always trying their absolute best and making a smooth transition to learning from home. Well done!
Prep C	Katy N: for her positive attitude towards their remote learning and giving everything a red hot go!	Izac H: for his positive attitude towards their remote learning and giving everything a red hot go!
1A	Riley T: for tackling his remote learning with enthusiasm and challenging himself in learning tasks. Keep working hard!	Matthew R: for bouncing back when he is finding change difficult and always trying his best. Superstar!
1B	Sophie G: For her positive attitude and confidence during remote learning and for always challenging herself beyond my expectations.	Piper H: For always striving to achieve her personal best. I am so proud of your reading and the reading strategies that you are using Piper!
1C	Lucas W: being such an enthusiastic learner!	Aaliyah S: giving her personal best!
2A	William T: tremendous effort with his handwriting and forming letters correctly. You should be very proud William.	Jack W: for his amazing reading effort with a total of 54 books on EPIC. Congratulations Jack!
2B	Ava H: For her imaginative use of figurative language strategies in her writing and an overall positive attitude towards online learning.	Caleb G: For his enthusiasm towards online learning and positive contributions to group meeting discussions.
2C	Noah S: For working very hard to complete his learning tasks and challenging himself with some of the tricky ones. An amazing effort Noah!	Gaige P: For trying extra hard to have a red-hot-go in his conferences and presenting his work neatly, especially when showing the coins in numeracy. Keep up this great effort Gaige!
3/4A	Ella G: Putting in a personal best effort with her home learning. You are amazing!	Zoe F: Reading for extended periods of time on EPIC. Good on you!
3/4B	Riley J: For showing a positive attitude toward online learning, giving all tasks a 'red hot go' and for completing a spectacular writing piece. Keep kicking goals Riley!	Ethan D: For showing persistence with his online learning, completing all set tasks and for doing an outstanding job with his writing piece. Keep up the great work Ethan!
3/4C	Jasper W: for working incredibly hard at home as well as during conference calls. Great communication!	Bailey J: for working incredibly hard at home as well as during conference calls. Great communication!
3/4D	Arjun K: for his amazing, positive and can do attitude towards remote learning and completing all his work with such pride	Zachary T: for his fantastic writing piece on a celebration

Remote Student of the Week

Class	Student & Reason	Student & Reason
3/4E	Abbey C: for her wonderful independence and articulating herself so confidently in her conferences.	Hunter C: for being such a diligent and organised student during this difficult period of learning from home.
5/6A	Amaya H: for her wonderful effort on her reading tasks, showing her personal thoughts and thinking through her answers.	Oliver P: for his outstanding narrative writing experimenting with a variety of sentence structures and vocabulary.
5/6B	Maddy S: consistently working at an exceptionally high level and responding well to feedback.	Ethan S: for outstanding handwriting and applying his personal best to all tasks.
5/6C	Maiya O'N: for embracing the challenge of remote learning with open arms and always giving tasks a red hot go.	Izac T: for his persistence throughout remote learning and turning up to every conference with a smile.
5/6D	Cortney W: For persevering with all tasks, especially writing. She has been able to produce some of her best writing for the year after taking upon feedback.	Cloie L: For working really hard and always being on time for her Webex conferences!
5/6E	Mia B: her terrific attitude towards remote learning!	Lucas K: trying his personal best!
Art	Kayden F 3/4E: For demonstrating such persistence in creating his exceptional ANZAC Soldier sketch. Well done Kayden! ~ Mrs S	Izac H PC: for being very enthusiastic to show his Art work. Thanks Izac! ~ Mrs Cottrill
Chinese	Lily F: For making a tremendous effort and great progress in Chinese	Izac T: For looking at feedback and using it to make tremendous progress in his Chinese writing
Digi-Tech	Tyler Y-P 1C: Congratulations Tyler on submitting some really cool videos showing your creative talents in Scratch Jr. You are doing an excellent job with coding. Kyra	Ashlyn C 5/6A: for getting herself organised to complete her home learning, and being responsible with her device. Mrs Curran
P.E	Oliver P Prep A: for creating and demonstrating great healthy habits. ~ Mrs O'brien	Elijah V PB and Haydar V 3/4D: for submitting photos of exercises and writing a really interested reflection about the task. ~ Mr Storey



This week being the lead up to Mother's Day has seen students focus on making a range of gifts for their mother. Without giving too much away, there is a combination of cooking and craft to ensure mothers and special ones are spoilt this coming Sunday. DASH will also benefit from the new soccer and football surfaces on the P-2 area with the students spending some time out there this week having a goal kicking challenge as well as a soccer game. There is also a connection to the kitchen garden program with the students spending some time looking after the guinea pigs as well as planting peas and sorting seeds.

Students will also be making regular entries to their portfolios. The portfolios allow the students an opportunity to reflect on what they've done in DASH and how they've felt towards various activities. The portfolios are also great resource for parents to see the types of activities that have occurred in DASH over an extended period of time.

Happy Mother's Day from DASH



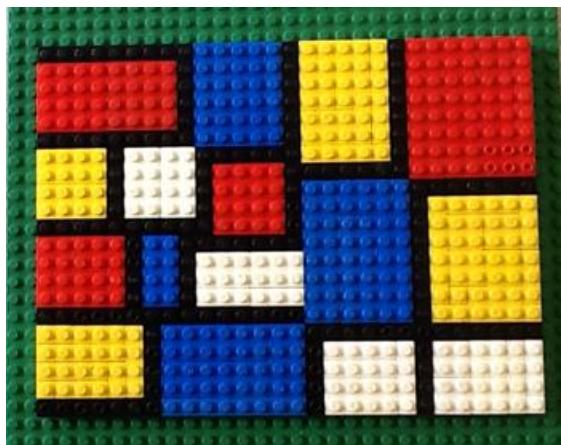
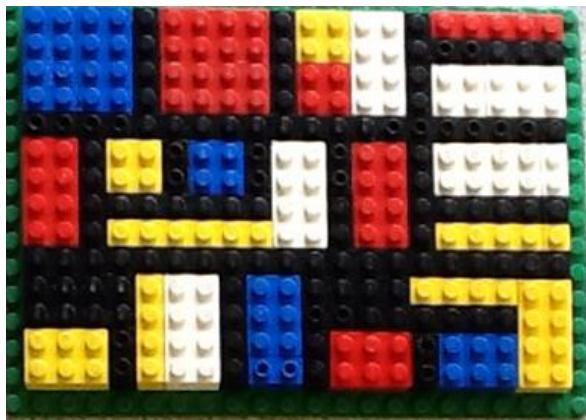
Art News

It has been absolutely wonderful to see all of the incredible pieces of artwork our amazing students are creating! Thank you to those students who have emailed or uploaded their work to compass. We understand that everybody's life looks quite different at the moment and that we are all doing our best to adjust to the new way everyday life looks. If uploading artwork is currently falling in the, "too hard" basket, that's ok! Hopefully the act of creating your artwork is providing some relaxing mental time out.

Students in Prep to Grade 2 will continue to explore colour and pattern over the next few weeks and our students in Grades 3 to 6 will explore their own imaginations by sketching their own treehouse! I wonder how many creations will be inspired by Andy Griffiths & Terry Denton's 'Treehouse' series?! Huge hint, that is where I drew the inspiration for this learning task!!

LEGO as Art?!

Have you and your family been watching, "LEGO Masters"? My boys are huge LEGO fans and have been in awe of some of the builds made on this season so far...in fact they have even described some of the creations as, "art"! Inspired by this, we tipped some of our LEGO out and they each made a piece of Mondrian inspired LEGO art! Does your LEGO inspire you to create and build?



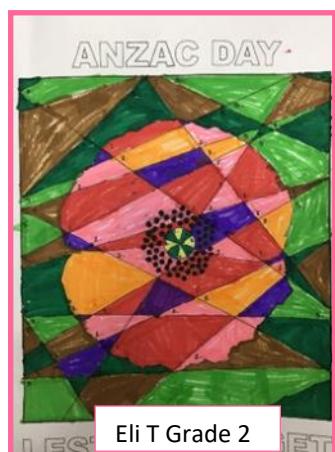
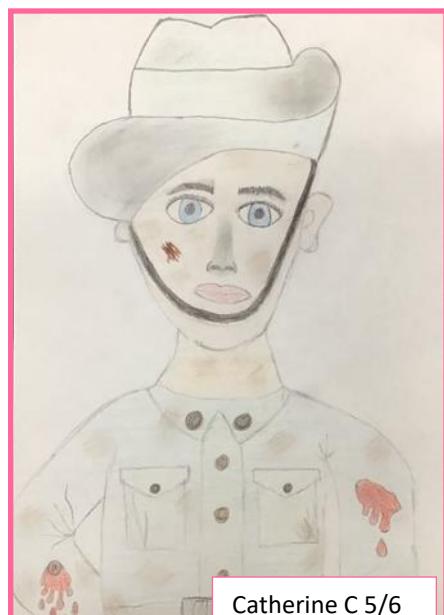
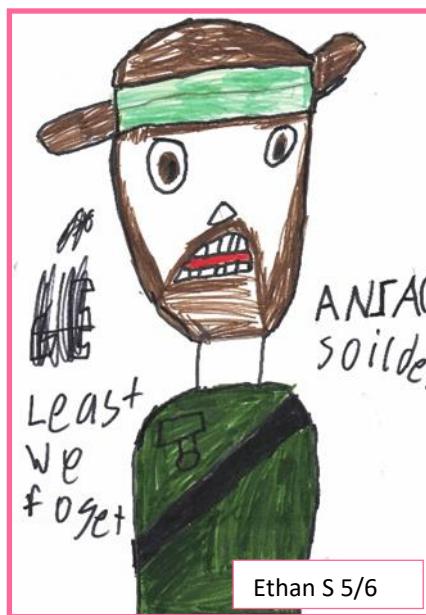
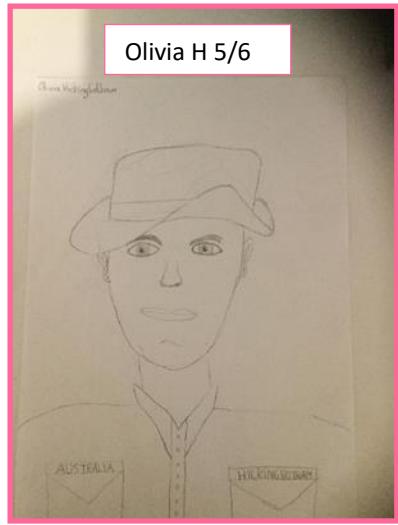
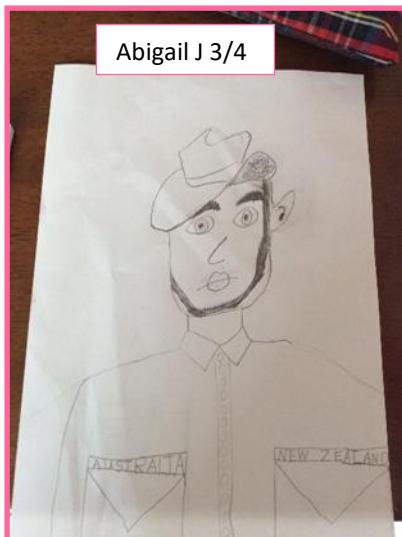
Take care everyone, keep being amazing, we are all so proud of each and every one of you!

Mrs S

Art News

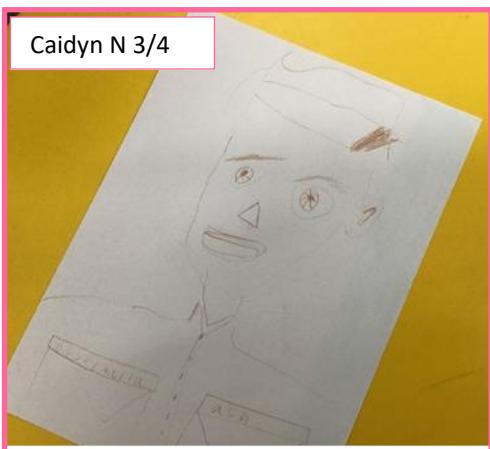
Look at the incredible artwork our amazing students have been creating!
We are so proud of you!!

Mrs S & Mrs Cottrill



Art News

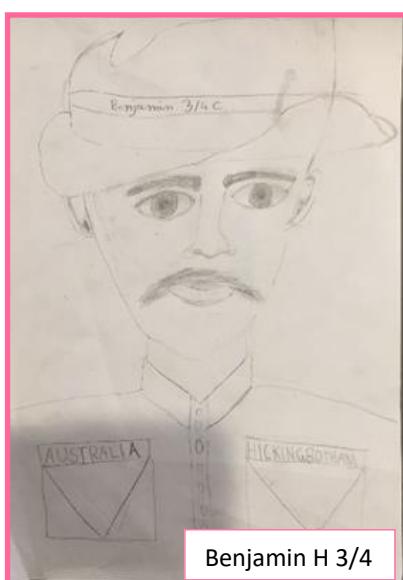
Caidyn N 3/4



Gabriel R 3/4

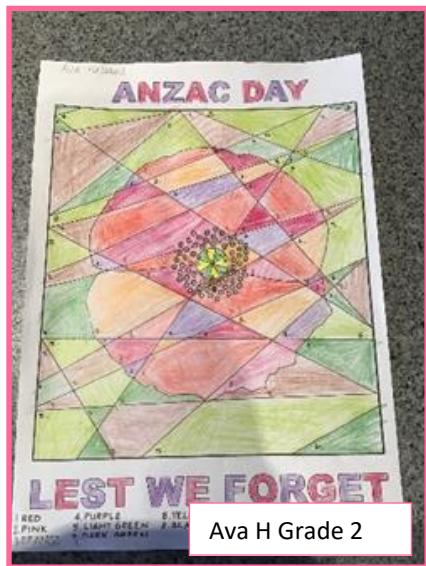


Benjamin H 3/4



Jaxxon R 3/4

Ava H Grade 2



Delacombe Primary School

2021 Enrolment and transition details



We extend a warm invitation to interested students and their families who wish to experience the fantastic educational opportunities available at Delacombe Primary School.



Transition sessions in Term 4 -

Thursday Oct 15th - 2.20 – 3.20pm – Garden and PE

Tuesday Oct 20th - 2.20 – 3.20pm – Art and Technology

Thursday Oct 29th - 2.20 – 3.20pm – PE and Fine Motor

Tuesday Nov 3rd - 2.20 – 3.20pm – Art and Technology

Tuesday Dec 8th - 9.00 – 12.30pm – Orientation Day



Enrolment Sessions -

School Tours & Parent Information Session

Parents are invited to discover and learn about our wonderful school.

Tours are offered every Wednesday from 11.30 - 12.30pm (please book by calling 5335 6103).

Enrolment packages are available at this session, individual tours can be arranged if required.



masterpass

For quicker, hassle-free school payments, try Qkr! today

Introducing Qkr! (pronounced 'quicker') by Mastercard, the secure and easy way to order and pay for school items from your phone at a time and place that suits you.

With Qkr you can:

- Order and pay for your child's lunches, reducing the need to bring cash to school;
- Pay for a variety of school items;
- See your receipts on the app and get them sent by email if required.



Getting started is easy - try it yourself today

Step 1 Download Qkr!

on your Android phone or iPhone, iPad users can download iPhone app



Step 2 Register

Select your Country of Residence as 'Australia' and follow the steps to register

If you have made a purchase you can select our school from 'Previous Location'

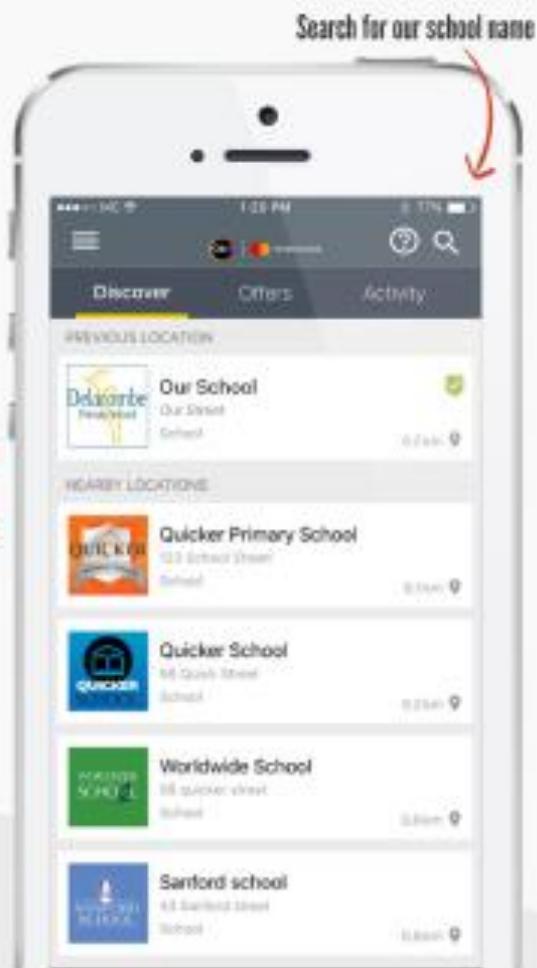
Step 3 Find our school

Our school will appear in 'Nearby Locations' if you're within 10kms of the school, or search for our school by name.

If you're within 10 kms of the school, you can select our school from 'Nearby Locations'

Step 4 Register your children

When first accessing our school you will be prompted to add a student profile for your child. This allows you to make orders and payments for them.





masterpass

Add your children's details in Student Profiles



Order meals



Making payments



At checkout select which card to pay with.

Pay with any cards accepted by the school.

Once your payment is approved you can continue to the home page, or view your receipt.



UNIFORMS

POLICY

Rationale:

- A uniform dress code reinforces in students a pride in their own appearance, instils recognition of themselves as an integral part of the school community, and assists in developing pride in representing their school. Issues of equality, health and safety, and expense are also factors that contribute to the establishment of the Dress Code.

Aims:

- To promote equality amongst all students.
- To further develop a sense of pride in, and identification with our school.
- To provide durable clothing that is cost effective and practical for our school environment.
- To maintain and enhance the positive image of the school in the community.

Implementation:

- After consultation with the school community School Council has developed a Dress Code that we believe provides choice for the students, allows for students to safely engage in the many varied school activities, and caters for the financial constraints of families.
- The new uniform will transition into the school over the next two years.
- The Dress Code applies during school hours, while travelling to and from school, and when students are on school excursions.
- Delacombe Primary School uniform is as follows:

SUMMER

- Navy blue shorts, pants or skirts/skorts.
- Summer dress with socks. (NOT leggings or tights)
- Polo shirts with logo (long or short sleeved)
- Burgundy windcheater with logo.
- Navy blue polar fleece top with logo.
- White or navy blue socks.
- Navy blue broad brimmed hats with logo (Term 1 & Term 4).
- Runners or black school shoes.
- Students in grade 5 and 6 may wear a special Senior rugby top (these are not to be altered in anyway).

WINTER

- Navy blue shorts, pants or navy blue pinafore .
- Polo shirts with logo (long or short sleeved).
- Burgundy windcheater with logo.
- Navy blue polar fleece top with logo.
- White or navy blue socks.
- Runners or black school shoes.
- Students in grade 5 and 6 may wear a special Senior rugby top (these are not to be altered in anyway).
- Optional spicer jacket, vest.
- Stud earrings and sleepers worn in the ears, plus watches are the only acceptable jewellery.
- Extreme hair colours (eg: green, pink or purple rinses) and/or extreme hairstyles (eg: spikes or mohawks) are not permitted.



UNIFORMS

POLICY

- Other than clear nail polish, cosmetics may not be worn at school.
- The only headwear that is acceptable is a logoed Sunsmart hat consistent with our Sunsmart policy. They must be worn outside in terms 1 & 4. Hats are not to be worn inside.
- The student Dress Code, including details of uniform items and places of purchase, will be published in the newsletter at the start of each year.
- All uniform is available for purchase through LOWES.
- Arrangements can be made to assist with uniforms for families experiencing economic hardship.
- Parents seeking exemptions to the Dress Code due to religious beliefs, ethnic or cultural background, student disability, health condition or economic hardship must apply in writing to the School Council.
- Children not in uniform will be changed into uniform for the day.
- Students with shoulder length hair (or longer) should have this tied back in school coloured bands or ribbons (navy blue, burgundy, white or yellow).
- School Council requires the principal be responsible for implementation of the Dress Code in a manner consistent with the Student Code of Conduct.

Evaluation:

This policy will be reviewed as part of the school's three-year review cycle.

This policy was last ratified by School Council in Nov 2016.

Delacombe PS Express

RESPECT
I am respecting others right to play and learn.

CONSIDERATION
I am considerate of myself and others by being kind.

PERSONAL BEST
I am being resilient and showing perseverance.

INTEGRITY
I am following instructions & rules & being trustworthy.

Any hands on

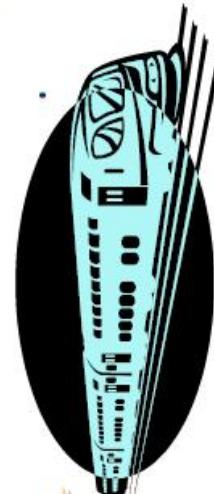
Choose Where You Stop!

Step 4-6 (Automatic)

- Appropriate → Step 1 → Step 2 → Step 3 → Step 4 → Step 5 → Step 6
- Behaviours Verbal Warning Name on the board Time out in Classroom - Time out in buddy class Letter sent after meeting, possible Suspension
- Detention the next day

RESPONSIBILITY
I am caring for property and being accountable.

ENJOYMENT
I am showing a positive attitude.



SCHOOLS' PRIVACY POLICY

FREQUENTLY ASKED QUESTIONS - FOR PARENTS

The Schools' Privacy Policy informs the school community that information about students can be shared to fulfil the schools' core functions of educating and supporting our students.

The Schools' Privacy Policy establishes a clarified 'need to know' framework, where school staff share information about students with other staff who need to know as part of their role. This is consistent with Victorian privacy law.

Who does the policy apply to?

The policy applies to all central, regional and school staff including principals, teachers, visiting teachers, social workers, wellbeing staff, youth workers, nurses, Student Support Service officers (SSSOs) and all other allied health practitioners. This means the 'need to know' framework below also applies to all school staff, whether employees, service providers (contractors) and agents (whether paid or unpaid) of the Department.

Need to know

All school staff can, and must, share information about a student with other staff who 'need to know' that information to enable the school to:

1. educate the student (including to plan for individual needs or address barriers to learning)
2. support the student's social and emotional wellbeing (and health)
3. fulfil legal obligations, including to:
 - take reasonable steps to reduce the risk of reasonably foreseeable harm to the student, other students, staff or visitors (duty of care)
 - make reasonable adjustments for a student's disability (anti-discrimination law)
 - provide a safe and secure workplace (occupational health and safety law).

Who decides who 'needs to know'?

Subject to the principal's direction, each staff member decides who needs to know specific, relevant information about a student, based on the 'need to know' framework.

Sharing relevant information with other staff who 'need to know' is very different from idle conversation or gossip.

School staff are entrusted with a large amount of important information about students. Staff must treat all such personal and health information sensitively and respectfully, and not share it other than on this 'need to know' basis.

What information and records can be transferred to a student's next Victorian government school?

When a student has been accepted at another Victorian government school, the current school can provide personal and health information about the student to that next school.

This can occur in any, and all, of the following ways:

- verbally: principal to principal (or authorised representatives).
- on paper: by providing copies of the student's records (including any health reports) to that next school
- electronically: including through the CASE821 transfer function; the Student Online Case System (SOCS) and/or via email.

Principals (or authorised representatives) determine what information to provide to that next Victorian government school based on the 'need to know' framework:

What information does the next school need to know to properly educate or support the student, and fulfil the school's legal obligations?

'NEED TO KNOW' framework

Duty of care

A school's duty of care to students means that a principal or other member of the leadership team needs to know about any reasonably foreseeable risk of harm to anyone because of the student's behaviour, disability, family circumstances or any other relevant circumstances related to the student.

So, for example, if there is a reasonably foreseeable risk to anyone because the student:

- displays violent behaviours
- is a victim or perpetrator of bullying, assault or age-inappropriate sexualised behaviours
- has emotional, wellbeing or self-harm issues

then staff must tell the principal (or other member of the school leadership team).

The principal will then share relevant information with any other staff member that needs to know because they work with, or supervise, the student. Staff must provide the

principal with enough relevant information required to adequately fulfil their own duty of care – so that the principal can fulfil their duty of care too.

Importantly, when there is a reasonably foreseeable risk of harm, staff should act on that information and share the information with other staff who 'need to know', even if the student or parent asks that information not be shared.

Anti-discrimination law

A school's obligation to provide reasonable adjustments for students with disabilities (regardless of whether they are eligible under the Program for Students with Disabilities) means that relevant information about a student's disability and their needs must be shared with all staff who work with or supervise that student.

This is required to enable the school to make properly informed decisions about what adjustments are reasonable, and then to implement those adjustments.

This may also be required to meet the duty of care to that student (for example, a student with a medical condition who may require treatment).

This means that relevant information must be shared with staff who work with or supervise that student, to enable them to:

- understand the student's disability and how it affects their learning and social or emotional wellbeing
- implement reasonable adjustments at school, including understanding all recommendations made by the student's treating practitioners.

The relevant school policies are followed by school staff when engaging with parents, such as wellbeing and behavior policies. Go to your school's website for relevant policies.

School staff are available to provide further information about school policies and handling of personal information or contact the DET Privacy Officer at privacy@edumail.vic.gov.au.



DELACOMBE

Hi, if you are isolating or just need some extra support during this time, your local Salvos would like to help.

Our Address is: 104 Greenhalghs Rd, Delacombe

Our email is: craig.farrell@salvationarmy.org.au

Our phone number is: 03 5336 1702/0438028933

We are able to give support in the following ways:

- Shopping pick up
- A friendly phone call
- Post or collect mail
- Help with urgent supplies

Just call or email us and we'll do our best to help you (this is a totally free and confidential service).

Take care and we hope and pray for the safety of all at this time. Coronavirus is contagious. We want to care for others and take every precaution to do that well. Items should be left on your doorstep.